



LUCAS Professional Coatings, Sealants & Adhesives

R. M. Lucas Co. 3211 S. Wood St. Chicago, IL 60608 (773) 523-4300 rmlucas.com

3-21-2020

To all R.M. Lucas Co. Employees, Customers and Suppliers

On March 20, 2020 Illinois Governor J.B. Pritzker, in response to Covid-19, announced Covid-19 Order No. 8 requiring temporary closure of all non-essential businesses in Illinois.

R.M. Lucas Co. will continue operations as a supplier of “Essential Products”.

Section 9: Essential Infrastructure. Construction and maintenance of buildings is expressly allowed. In addition “Essential Infrastructure shall be construed broadly to avoid any impacts to essential infrastructure broadly defined”.

Section 12 (n) Suppliers and manufacturers of paint and chemicals are expressly allowed to operate.

Section 12 (h) Critical Trades includes various “building and construction tradesmen” that contribute to the “safety, sanitation and essential operation or residences, essential activities and essential business operations”. This expressly includes “painting” which would include various types of coatings application. As the water tightness of buildings is essential to their primary function and necessary for sanitation and safety (to prevent mold growth etc.) it is reasonable to infer that roof and foundation repair work is essential and allowed under this order. The Chicago Roofing Contractor’s Association’s legal advisors have issued an opinion supporting the determination that Roofing Contractors and their suppliers are Essential and should continue to operate.

Section 12 (n) Supplies for Essential operations. “Businesses that sell, manufacture or supply other Essential Businesses and Operations with the support or materials necessary to operate”. This section expressly allows manufacture of paint products.

In order to minimize health risks to R.M. Lucas Co. Employees, suppliers and Customers we will implement the following measures.

Employees shall maintain a minimum 6 ft distance from each other in compliance with section 15 (i).

Sanitation products will be provided in compliance with section 15 (ii).

R.M. Lucas Co. will post online hours of operation and other operating information as required by section 15 (iv).

Additional non-statutory measures will be taken to reduce risk to Employees, Customers and Suppliers. These include but are not limited to the following:

R.M. Lucas Co. vendors are prohibited from entering our facilities until the expiration of this order. Exceptions for essential services only as listed in the order.

Drivers should be directed to remain in their vehicles while being loaded or unloaded. Paper work should be left at the plant entrance for signatures not in the shipping and receiving work area. Drivers may not use the Company restroom facilities.

Job applicants will not be allowed in the office. Applications for employment may be filled out in the lobby area only.

Employees are to be sent to breaks and lunch on a staggered schedule to reduce congregation in common areas. Break room use is discouraged and social distancing must be maintained.

Access to the office will be restricted to office personnel only. Plant access will be restricted to plant and laboratory Employees only. Laboratory areas will be restricted to Laboratory Employees only. This order does not apply to the Plant Manager, Company Directors or Corporate Officers.

Office employees are to refrain from entering any offices other than their own and use of the lunch room area is discouraged.

Any shared equipment, such as printers, laptop computers, lab apparatus and production equipment should be sanitized prior to use and/or used with gloves to prevent potential shared of the virus. Unnecessary sharing of equipment is to be discouraged.

A work from home policy has been drafted and nonessential employees will be allowed to work remotely.

R.M. Lucas Co. will continue to monitor CDC guidelines and evaluate Health and Safety measures in response to the Covid-19 virus.

It is the Company's expectation and requirement that all Employees and Suppliers will perform their duty to provide our Customers with the Essential Lucas Products that they require.

R.M. Lucas Co.

A handwritten signature in blue ink, appearing to read "Robert Barry", with a long horizontal flourish extending to the right.

Robert Barry
President